

**(TOWN) Agricultural Commission
Steering Committee**

(DATE)

(TIME)

(PLACE)

(NAME) Facilitator

(NAME) Recorder

- Introductions
- Review Agenda
Request additional agenda items or changes

Agenda

- Review (DATE) Meeting Notes
- Review Timeline & Accomplishments
- Draft By-law and Article
- Draft By-law/article Advocacy Plan
(residents, board members, media, community meetings and events...)
- Construct agenda for next meeting
- Schedule next meeting
- Other
- Adjourn