

EXAMPLE
Town of Middleborough
Agricultural Commission – Time line

- **August 23rd** _____ called Select Board Secretary. She reported that the By-law and Article that was drafted by the Agricultural Commission Steering Committee and sent over via email has been “stamped and submitted” for inclusion on the Town Meeting Warrant September 23rd.

- **Next Steps:**
 - **Town Counsel reviews** the language of all of the articles to be presented at September 23rd Town Meeting. They may change the order of the sentences but if they have any concerns about the actual language, they will contact the Select Board Secretary and she will contact the Agricultural Commission Steering Committee. Changes will be made accordingly.

 - **September 5th** Select Board Secretary submits all of the Town Counsel approved articles to the local newspaper and they are printed.

 - **September 16th** Select Board conducts a public hearing on all articles and vote whether or not to support the articles. Their decisions is recorded and written next to the Article and on hand-outs given to the public at Town Meeting. Town meeting is televised.

 - **September 23rd** Town Meeting. Decide on who will present the article. Prepare for opposition and answer questions regarding benefits to town and costs.